

Guidelines for NIH Research Week 2016 Research Poster Competition

1. Eligibility criteria

- Abstract should be based on original research and should **NOT** have been presented / published at any national or international conferences.
- At least one of the authors of the poster **MUST** register for the NIH Scientific Seminar which will be held simultaneously with the NIH Research Week.
- Participants may submit more than **ONE** abstract.
- Abstracts must be submitted in **ENGLISH**.
- Studies conducted in Ministry of Health facilities must submit NMRR ID with their abstract (if applicable).
- The Scientific Committee will review and reserve the right to accept or reject submitted abstracts.
- For further details on registration, fees and payments for the conference, kindly contact NIH Research Week Secretariat.

2. Submission Guidelines

- All abstracts must be submitted online through the official website <http://www.iptk.gov.my/nih-research-week-2016> or google form link at: <http://goo.gl/forms/pdElwqKfHv>
- Hardcopy submissions will not be accepted. For any problem with abstract submission, kindly contact the Abstract Secretariat at nihabstract@gmail.com
- Abstracts must be submitted by **30 August 2016**.
- Late submissions, incomplete abstracts or abstracts not in the required format will **NOT** be accepted.
- The scientific committee will assist the author(s) to obtain Director-General of Health (DG) approval for poster presentation IF the abstract was ACCEPTED for presentation.**
- The Secretariat will notify participants regarding the result of their submissions by **30 September 2016**.

3. Abstract Format

- The structured abstract should not exceed 250 word limits and include the following sections: **Introduction, Methodology, Results and Discussion/Conclusion**.
- Please follow the format provided (**refer attachment for detailed instruction**).
- Author(s)' name(s) must be written in FULL. List principal author first and underline the author who will be presenting. Do not include professional title or degrees. List any institutional affiliation, state and country. Please make sure all authors contributed significantly to the research project.
- Do not provide references or acknowledgement.
- Abstract title must be in Title Case, e.g. "Cardiovascular Problems in Community Settings". Title should be brief and clearly indicate the content of the abstract.
- Do not include graphs, tables or illustrations in the abstract.
- Abbreviations must be defined by placing it in parentheses after the full word, the first time it appears.
- Use numerals to represent number except when beginning a sentence.

4. Best Poster Awards

- The selected 5 best posters will be awarded RM 500 cash prizes.
- All accepted abstracts will be given certificate of participation.
- Posters will be judged based on the research content (e.g. significant impact, sound methodology etc) and poster organization (e.g. neat, organized, quality of figures etc).

Judges' decisions are final. No correspondence would be entertained.

5. Poster Display and Presentation

- Poster must be in the following format: **vertical A0 size (90cm width x 120cm height)**.
- List the principal author first and underline the author who will be presenting.
- The poster should provide adequate information to convey key points clearly.
- Participants are responsible for printing of posters and for the materials to put up the posters on the designated panel at the exhibition area (e.g. removable double-sided tape).
- Participants are encouraged to provide hand-outs for judges and visitors during the poster presentation session.
- Posters are to be put up at the designated poster panels near the conference hall by **9am on 18th November 2016**.
- Posters must be displayed for the whole duration of research week and **dismounted by 2.00 p.m. on 24th November 2016**. The organizer will not be responsible for posters which have not been dismantled by 2.30 p.m. on the last day of the conference.

6. For enquiries, please contact:

NIH Research Week Abstract Secretariat
Email: nihabstract@gmail.com

Do's and Don'ts

DO

- Use the format provided (refer attachment for detailed instruction).
- Follow the abstract and poster format.
- Keep your abstracts limited to 250 words.
- Use graphics, colour, or photos to enhance visual presentation of your poster.

DON'T

- Don't miss the deadlines.
- Don't have the design of your poster overshadow the content.

****IMPORTANT: Please submit all documents
BEFORE or ON
30 AUGUST 2016 (11.59 PM. GMT+8)**